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**Course Booking Form**

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| **COPC® Best Practices in Managing  Outsourced Service Operations One-Week Live Virtual Training** |
| 27th – 31st October 2025 |
|  |

COPC Inc., EMEA Region

Spaces,

100 Avebury Boulevard,

Milton Keynes,

MK9 1FH,

United Kingdom  
+44(0)1908 893 207 phone  
+44(0)1908 810 237 fax  
www.copc.com

Booking Details

(Use the tab key to go from field to field.)

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| --- | --- | --- | --- |
| Full Name |  | | |
| Company |  | | |
| Job Title |  | | |
| Address |  | City |  |
| State/ County |  | Country |  |
| Postal Code |  | Telephone |  |
| Email |  | | |

Please book me a place in the **COPC® Best Practices in Managing Outsourced Service Operations  
One-Week Live Virtual Training Course**  
27th – 31st October 2025  
***This course will be taught in English.***

**(Please note that payment must be received before attending the training course.)**

My company is an existing COPC Inc. User.  My company is not an existing COPC Inc. User.

**Course Fee €3,550 ($4,098) excl. VAT: Course Fee €3,800 ($4,387) excluding VAT**

***(VAT is applied to all UK Customers.)***

**Cancellation Policy**:   
*Cancellations outside of 60 days receive a full refund of all tuition paid. Between 31 and 60 days, a 5% transfer fee will be applied if registrants are moved to a later class.  Paid tuition will be applied to the new class registration.  Complete cancellations will not be refunded. Between 1 and 30 days, a transfer fee of 25% will be applied if registrants are moved to a later class.  Paid tuition will be applied to the new class registration. Complete cancellations will not be refunded. Fees can be waived if a substitute student is sent, provided the request is submitted in writing at least 14 days in advance of the class. COPC Inc. will not be responsible for any losses in advanced purchase of airfares or other travel arrangements made by the participant or company under any circumstances.*

How to Pay

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| **By Electronic Payment :**  Print the completed form and email it to [abrace@copc.com](mailto:abrace@copc.com); you will then receive an invoice via e-mail and send payment, including VAT, to COPC International Inc., Sterling Account No.: 81373447—Euro Account No. 57270805 Sort Code: 40-20-44 at HSBC Bank, Edinburgh, UK. A VAT invoice will be issued for UK customers. |
| **By Credit Card:**  Please click the link below to proceed with the credit card payment process. For clients’ discounted rates, email [abrace@copc.com](mailto:abrace@copc.com) for a discount code.  [Pay by Credit Card](https://namclasses.copc.com/products/copc-best-practices-in-managing-outsourced-service-operations-october-27-31-2025-cet) |